

**WASHINGTON STATE BUSINESS AND PROFESSIONAL WOMEN'S FOUNDATION
EDUCATIONAL SCHOLARSHIPS 2011-2012**

ELIGIBILITY REQUIREMENTS

- Woman student and a U.S. citizen
- Meet age requirements for specific scholarship or grant
- A resident of Washington State for two or more years
- Officially accepted into a program or course of study at an accredited school in Washington State or enrolled in an "online" accredited program accepted by Washington State Education institutions
- Demonstrate scholastic ability
- Be in need of financial assistance
- Submit a copy of official transcript of grades

FOUNDATION SCHOLARSHIPS AVAILABLE:

A completed application must be submitted for each scholarship category for which you wish to apply.

- Mature Woman Educational Scholarship (\$1,000) -- Scholarships offered to women age 35 + (by March 15) for retraining or continuing education.
- Single Parent Scholarship (\$1,000) -- offered to a single woman, any age, planning to return to school or to continue her education beyond the high school level. She must have one or more dependent children, under 18 years of age, living at home.
- BPW/WA Past President Memorial Scholarship (\$500.) -- awarded to a woman age 35 + (by March 15) in memory of one or more past presidents of Washington State Business and Professional Women.
- Lulu Fairbanks Memorial Scholarship (\$500.) -- a scholarship offered to a woman (any age) who plans a career in journalism, communications or related career, in memory of the first Washington State BPW President, Lulu Fairbanks.
- BPW/SAFECO Scholarship (\$500) -- Awarded to a woman who is working towards an advanced degree (Masters or Doctorate). Funds are provided by proceeds from a grant of SAFECO.
- BPW/WA Member Scholarship (up to \$500) -- awarded to a current Washington State BPW member who is in need of funds to attend an educational program to enhance career or potential advancement opportunity.

DESIGNATED FUNDS (funds donated by a BPW local organization, a business or an individual)

***A completed application must be submitted for each scholarship category for which you wish to apply.**

- North Central Washington (Wenatchee/Quincy BPW; Ann Banko Memorial) (\$500) -- Offered to a woman 30 years of age or older living in the central region of Washington State who wishes to continue her education beyond high school level.
- Southwest Seattle BPW (Eileen Henry Scholarship) (\$500) -- Offered to a mature woman in South King County wishing to continue her higher education.

**WASHINGTON STATE BUSINESS & PROFESSIONAL WOMEN'S FOUNDATION
INSTRUCTIONS TO SCHOLARSHIP APPLICANTS**

- Type or print clearly in black or blue ink only.
- Complete 4-page application for each scholarship. **Read and answer all questions completely.**
- Completed application and all related material must be mailed in manila envelope with sufficient postage, post marked by **April 1, 2011**, and received no later than April 5, 2011.

Mail complete signed application (4 pages) postmarked by April 1, 2011 to:

**WS Business and Professional Women's Foundation
Attn: Scholarship Committee Chairman
P O Box 631,
Chelan, WA 98816-0631**

Incomplete or late applications will not be considered

Remember to enclose:

- **Signed and dated application form**
 - **Signed essay (Career Objective-500 words or less)**
 - **IRS 1040 and/or any Public Assistance Documents**
 - **Financial Aid and college expense estimates**
 - **3 signed & dated letters of recommendation**
 - **Transcripts (copy acceptable)**
 - **Letter of Acceptance/Proof of enrollment**
 - **Name and address of local newspaper for media release**
- ◆ Scholarship committee will review all applications. Selection of awardees will be made in accordance to requirements of the individual scholarship or grant. Scholarship committee reserves the right to reject any or all applications. Applications will be held confidential. No application materials will be returned.
 - ◆ Scholarship committee, upon selection of recipient, will authorize the WSBPWF Treasurer to issue check to the educational institution for the dollar amount of the scholarship to be applied to tuition, fees, and/or supplies. Scholarship may be used any time during the academic year 2011/2012. If funds are not used during the 2011/2012 year, they shall be returned to WSBPW Foundation.
 - ◆ *Winners will be notified by mail after judging is completed. Please do not make inquiries before June 30, 2011. Awardees may be invited to attend a function of the BPW/WA Federation.
 - ◆ Scholarship recipients are asked to submit a recent photo to the committee for publicity purposes.

THANK YOU FOR APPLYING

**WASHINGTON STATE BUSINESS AND PROFESSIONAL WOMEN'S FOUNDATION
EDUCATIONAL SCHOLARSHIP APPLICATION FOR 2011-2012**

I wish to apply for: _____
Name of Scholarship

• **Personal Data**

1. Name:

_____ (last) (first) (middle)

2. Permanent Address: _____
(number and street)

_____ (city) (state) (zip)

I have resided in Washington State _____ years.

3. Business Phone: (____) _____ 4. Home Phone: (____) _____

5. E-mail Address _____ 6. FAX Number: (____) _____

7. Social Security # or school I.D. # _____ 8. Age: ____ 9. Date of Birth: _____

10. Are you a US citizen? • yes • no (If no, you are not eligible.)

11. Marital Status: • Single • Married • Divorced • Separated • Widowed

12. Are you a single parent? • yes • no

a) How many dependents will you be supporting during this scholarship year? _____

b) What are the ages of your dependents? _____

13. Are you a current member of the BPW organization? _____ Local? _____

II. EDUCATIONAL PROGRAM FOR WHICH SCHOLARSHIP IS REQUESTED

14. a) Are you currently enrolled in school? • yes • no

b) If not enrolled, are you currently accepted into this school?
• yes (please enclose acceptance letter) • no • pending

15. Type of Educational Institution: (must be accredited)

• Vocational/technical • Community college • 4-year public College/University • 4-year private College/University

16. a) Name of School: _____

b) School Mailing Address: _____

2011-2012 WSBPW FOUNDATION SCHOLARSHIP APPLICATION, continued

17. a) Will your academic schedule be full-time or part-time? • full-time • part-time

b) If part-time, how many credit hours will you take during the academic year covered by the scholarship: _____

18. Field of study/major: _____ 19. Type of degree (AA, BA, MA etc.): _____

20. Starting date of classes: ____/____/____ 21. Completion date ____/____/____

III. EDUCATIONAL RECORD

22. Check all levels of education completed to date:

- High School Diploma/G.E.D. • Technical/Vocational Certificate • Associate's Degree
- Bachelor's Degree • Master's Degree • Doctorate

IV. PAID EMPLOYMENT, HOMEMAKING, VOLUNTEER/COMMUNITY EXPERIENCE

23. List your work and volunteer experience in chronological order, starting with the current or most recent.

DO NOT SUBSTITUTE RESUME`

Dates (from-to)	Job Title	Place of Employment	Job Responsibilities		Salary/Wage (yearly)
				• Full-time • Part-time	
				• Full-time • Part-time	
				• Full-time • Part-time	
				• Full-time • Part-time	
				• Full-time • Part-time	
				• Full-time • Part-time	

24. Will you work during this school year? • yes, full-time • yes, part-time • no

V. CAREER COUNSELING

25. Where did you find out about the WSBPW Foundation Scholarship Program?

- Financial Aid Resource (Library, scholarship book, paper etc)
- Financial Aid Office or other school reference.
- National BPW web site • BPW/WA web site • BPW Member
- Internet search

26. What is the most important purpose of this education? (Check only one)

- Career advancement
- Enter/re-enter job market
- New career field

VI. CAREER OBJECTIVE (Essay Section) Please use a separate sheet for essay.

Discuss in 500 words or less your specific short-term goals and how this proposed training will help you accomplish these goals and make a difference in your professional career. Although answering all the questions on the application is important, your response to this section is considered very carefully when your application is evaluated by the Scholarship Committee. Your application will be considered incomplete if essay is omitted or unsigned.

2011-2012 WSBPW FOUNDATION SCHOLARSHIP APPLICATION, continued

VII. FINANCIAL STATEMENT: PLEASE ENCLOSE THE FOLLOWING:

- A) A copy of your current or future **financial aid packet** from school (if available)
- B) A copy of your most recent **IRS 1040** or documentation of any Public Assistance you receive.
- C) A copy of **your estimated school expenses** from your college catalogue or other source.

ANTICIPATED ANNUAL INCOME/ASSETS FOR THE 2011-2012 SCHOOL YEAR:

- 27. Income earned from work solely by applicant \$ _____
- 28. Income earned from work by spouse or other commitment \$ _____
- 29. Untaxed income and benefits: Social Security \$ _____
Public assistance/welfare \$ _____
Disability \$ _____
- 30. Cash, savings/checking accounts, stocks, CDs, etc \$ _____
- 31. Child support, Alimony \$ _____
- 32. Income/assistance from extended family \$ _____

- 33. **TOTAL ANTICIPATED INCOME:** (Add lines 27 through 32) \$ _____

ANTICIPATED ANNUAL EXPENSES DURING 2011-2012 SCHOOL YEAR:

A. Annual Family Living Expenses:

- 34. Mortgage/Rent/Utilities \$ _____
- 35. Food \$ _____
- 36. Clothing \$ _____
- 37. Private Transportation \$ _____
- 38. Public Transportation \$ _____
- 39. Health Care/Insurance \$ _____
- 40. Childcare/Eldercare \$ _____
- 41. Other (explain) \$ _____

TOTAL ANNUAL LIVING EXPENSES: (Add lines 34 through 41) \$ _____

B. Educational Expenses

- 42. Tuition and Fees \$ _____
- 43. Books and supplies \$ _____
- 44. Other (explain) \$ _____

TOTAL EDUCATIONAL EXPENSES: (Add lines 42 through 44) \$ _____

If you have dependents currently enrolled in college or other institutions, what amount do you supply for their expenses annually? \$ _____

45. TOTAL ANNUAL EXPENSES (Add lines 34-44) \$ _____

ANTICIPATED FINANCIAL AID FOR 2011-2012 SCHOOL YEAR:

Loans: _____
Scholarships and grants: _____
Other: _____

TOTAL ANTICIPATED FINANCIAL AID _____ \$ _____

Will you receive any reimbursement for education from your employer? If so, _____
amount

2011-2012 WSBPW FOUNDATION SCHOLARSHIP APPLICATION, continued

VIII. LETTERS OF RECOMMENDATION

Enclose three letters of recommendation from teachers, school officials, social workers, or other persons not related to you.

Letters of recommendation should be current and must be signed and dated.

IX. TRANSCRIPTS AND LETTER OF ACCEPTANCE

Include your most recent transcript and transcripts of all courses taken since high school. **Copies of transcripts are acceptable.**

Enclose a copy of your acceptance letter to the school you will be attending if you are not currently enrolled in school.

X. CONDITIONS AND TERMS OF AGREEMENT

Scholarship funds cannot be used for expenses incurred before the period covered by the scholarship grant. Should I be selected as a BPW Foundation Scholarship Recipient, I agree to have my name and photograph used in publicity for the program and will be available to attend a BPW function if requested. I hereby acknowledge that all of the information included in this application packet is true and complete to the best of my knowledge. I understand that this application will not be considered for review unless all requested materials are enclosed and the application is signed and postmarked by **April 1, 2011**. I understand that, due to funding limitations, not every eligible applicant will receive an award. I also understand that all applications will be held confidential, and no application material will be returned.

Applications are evaluated on the applicant's documented financial need; precise description of career plans and goals; and academic, employment and/or volunteer record. A majority of applicants who apply for a scholarship meet all eligibility criteria and are deserving of financial assistance; however due to the funding limitations, the Foundation is not able to award scholarships to all eligible applicants. Scholarship recipients will be notified of awards by mail. Please do not make inquiries as to the status of your application before June 30, 2011.

Signature _____

Date _____

Ethnic Group: (Optional Question for Statistical Purposes Only)

- African American
- Hispanic/Latina
- White, non-Hispanic
- Asian American/Pacific Islander
- Native American
- Other

(Incomplete or late applications will not be considered)

Did you remember to enclose:

- Signed and dated application form
- **Signed** Essay (Career Objective-500 words or less)
- IRS 1040 and/or any Public Assistance Documents
- Financial Aid and college expense estimates
- 3 signed & dated letters of recommendation
- Transcripts (copy acceptable)
- Letter of Acceptance/Proof of enrollment

..... Name and address of local newspaper for media release _____

**Mail complete application postmarked by April 1, 2011, to:
WSBPW Foundation**

**Attn: Scholarship Committee Chairman
P O Box 631
Chelan, WA 98816-0631**